Fostering Internationalisation at Montenegrin HEIs through Efficient Strategic Planning

Results achieved in the first project year & WP5
Virtual Meeting: 13 November, 2020

Prof. Juan Carlos García Galindo
juancarlos.galindo@uca.es

WP5: Quality Assurance

✓ QPLN 5.1.- Establishment of Quality Assurance Body.

✓ QPLN 5.2.- Development and Implementation of Monitoring and Quality Plan (MQP).

- ❑ Templates for assessment of events, activities, tasks and check-list of deliverables
- ❑ Templates for reports by the PMB, QB or the WP meetings
- ❑ Templates for attendance lists to events, meetings, and activities
- ❑ Meetings and reports of the QB
- ❑ List of Indicators.
- ❑ Follow-up

✓ QPLN 5.3. External Quality Control and Evaluation.

✓ QPLN 5.4 Impact analysis

WP5: Quality Assurance

	Despcription	Check	Date	Comments
QPLN 5.2	Quality Assurance Body (QB)	✓	January, 2020	
QPLN 5.2	Quality Monitoring Plan (QMP)	✓	4 July, 2020	Date of approval by PMB
	Templates	✓	4 July, 2020	PMB approved to asses the activities done previously to the approval of the QMP
	Follow-up	✓		Not all activities assessed: some surveys missing
	QB Meetings	✓	6 June, 2020	Approval of QMP

WP5: Quality Assurance

	Despcription	Check	Date	Comments
QPLN 5.2	First Internal Quality Report	pending	Due on 20 November, 2020	Pending of gathering data until 14 Nov.
	First Quarterly report		Not delivered	Proposed in the QMP, but not delivered since not all activities were assessed
QPLN 5.3	External Quality Control and Evaluation	Pending	Month 12	Call pending to be launched
QPLN 5.4	Impact analysis		Month 18-23	End of the project

WP5: Quality Assurance. Activities.

	Description	Type	Date	Check	Surveys	% Surveys
WP1						
DEV1.1	Review in HEIs models	Document	July, 2020	✓	Pending	
DEV1.2	Benchmarking	Document	October, 2020	✓	Pending	
DEV1.3	Developing guidelines	Document	Pending?		Pending	
	Study visit to UL	Visit	March, 2020	✓	Not. launched	
	Study visit to UCA_F	Virtual visit	June, 2020	✓	✓	100
	Study visit to UCA_E	Virtual visit	July, 2020	✓	✓	50

WP5: Quality Assurance. Activities.

	Description	Type	Date	Check	Surveys	% Surveys
WP2						
DEV2.3.1	Know-how transfer in Strategic Planning	Webinar	June, 2020	✓	Not launched	
DEV2.3.2	Know-how transfer in Research and Innov.	Webinar	June, 2020	✓	✓	39
DEV2.3.3	Know-how transfer in English skills	Webinar	June, 2020		Not launched	
DEV2.4.1	Know-how transfer to staff	Webinar	October, 2020	✓	✓	62

WP5: Quality Assurance. Activities.

		Description	Type	Date	Check	Surveys	% Surveys
WP2							
DEV2.3.1		Know-how transfer in Strategic Planning	Webinar	June, 2020	✓	Not launched	
DEV2.3.2		Know-how transfer in Research and Innov.	Webinar	June, 2020	✓	✓	39
DEV2.3.3		Know-how transfer in English skills-teaching	Webinar				
DEV2.4.1		Know-how transfer to staff	Webinar	October, 2020	✓	✓	62
DEV2.4.2		Know-how transfer in English skills-administ.	Webinar				

WP5: Quality Assurance. Activities.

	Description	Type	Date	Check	Surveys	% Surveys
WP3						
DEV3.1	Development of Int. Strategies	Document	November, 2020	✓		
DEV3.2	Develop. supporting documentation	Document	???			
DEV3.4	Know-how transfer in summer schools-1	Webinar	October, 2020	✓	Not launched	
	Know-how transfer in summer schools-2	Webinar	November, 2020	✓	✓	40

WP5: Quality Assurance. Activities.

	Description	Type	Date	Check	Surveys	% Surveys
WP5						
QPLN5.1	Establishment of QB	Action	January, 2020	✓	Not requ.	
QPLN5.2	QMP	Document	July,2020	✓	✓	
	QB Meeting	Virtual meeting	June, 2020	✓	✓	100
	1st Quarterly report	Document (optional)	Due in Sept., 2020	✗		
	2º QB Meeting	Virtual meeting	Planned: 20 Nov., 2020			
	Mid-term report	Document	Due: 25 Nov.			

WP5: Quality Assurance. Activities.

	Description	Type	Date	Check	Surveys	% Surveys
WP5						
	2º QB Meeting	Virtual Meeting	20 November, 2020			
QPLN5.3	External Evaluator	Call	Pending & planned			
	External Quality Report	Document	Mont 15			
QPLN5.4	Impact Analysis	Document	Due in Month 24			

WP5: Quality Assurance. Activities.

	Description	Type	Date	Check	Surveys	% Surveys
WP6						
D&E 6.1	Dissemination Plan	Document	July, 2020	✓		
D&E 6.2	Website&social media	Product	April, 2020	✓	Not requ.	
D&E6.3	Dissem. products material (logos, …)	Product	March	✓	Not required	
	IESP Newsletter	Product				
D&E6.4	Dissem. Events	Event	Several	✓	Not requ.	
D&E6.5	Exploitaiton Roadmap	Document	Month 15-23			
D&E6.6	Cont. cooperation with EU partners	Report/ Event	Month 15-23	✓	CBHE in 2020,	New Erasmus BA, …

WP5: Quality Assurance. Activities.

	Description	Type	Date	Check	Surveys	% Surveys
WP7						
MNGT 7.1	Project Structures	Event	January, 2020	✓	Not req.	
MNGT 7.2	Kick-off meeting	Meeting	January, 2020	✓	✓	100
	Virtual Meeting	Meeting	May, 2020	✓	Pending	
	Virtual Meeting	Meeting	Nov., 2020	✓	Pending	
	IESP Handbook	Document	May, 2020	✓	Pending	
MNGT 7.3	Day-to-day managm.	Satisfaction report	November, 2020	✓	Pending to launch	
MNGT 7.4	Periodic reports	Report	June, Nov. 2020	✓, pending	Not requ.	

University of Cadiz Activities.

| WP	Activity	Description	Comments
WP1	Review of HEI models	Document	Delivered in July 2020
	Benchmarking	Document	Delivered in October 2020
	Study visit to UCA_E	Virtual visit	28 July, 2020
WP2	Know-how transfer to staff on internationalisation practices	Webinar	27&28 October, 2020
WP3	Know-how transfer on summer schools	Webinar	9&11 November, 2020
WP5	Quality Monitoring Plan (QMP)	Document	Delivered in 6 July, 2020
	QB Virtual Meetings	1 done, 1 planned	June, 2020; November, 2020
	Assesment of Quality Surveys	Activity, document	Since July, continuous

University of Cadiz Activities.

WP	Activity	Description	Comments
WP6	Article about UCA for the Newsletter	Document	Delivered in October 2020
	News sent to UCA web page about IESP activities	Document	Since the kick-off meeting, 4 news (one for each meeting/webinar)
	Local media	Event	Contacted, but not done yet
WP7	1st semester report	Document	June, 2020
	1st. Year report	Document	In preparation.

Webinar: study visit, July 2020

Webinar: Staff training, October 2020
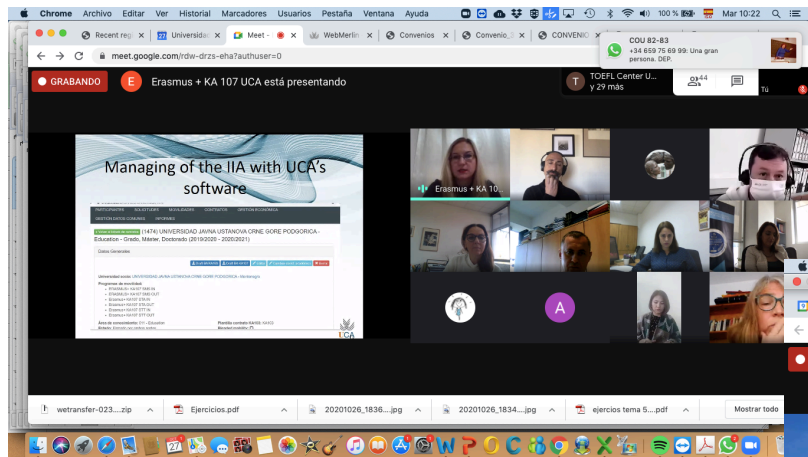
Webinar: Summer Schools training, November 2020

Mnogo Hvala vam na pažnji!
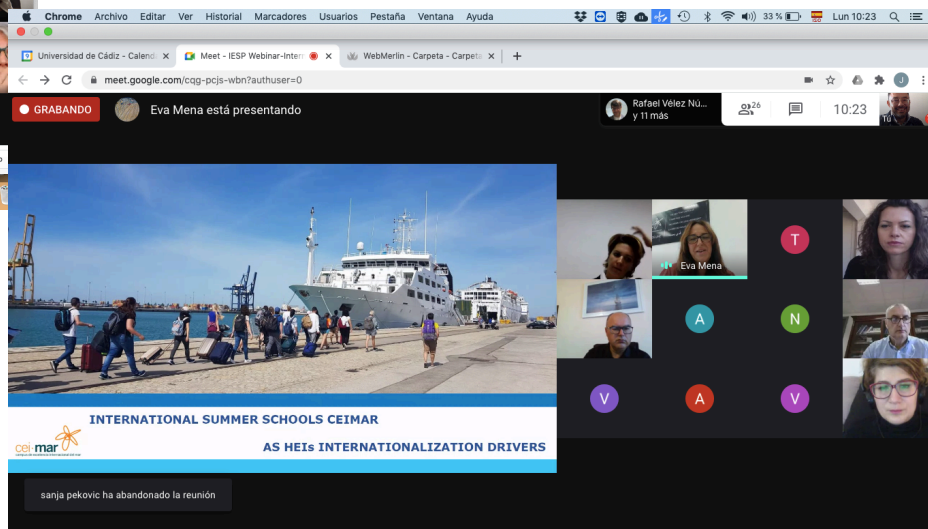
Fostering Internationalization
at Montenegrin HEIs through
Efficient Strategic Planning