



Presentation of WP2:

*Capacity Building for Internationalization
through staff training and equipment upgrade*

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Tasks

- 1. Procurement of equipment for supporting internationalization**
- 2. Development/Redesign of English web sites of Montenegrin HEIs**
- 3. Know-how transfer to teaching staff related to the internationalization**
 - 3.1. Know-how transfer related to the strategic planning*
 - 3.2. Know-how transfer related to internationalization of research and innovation*
 - 3.3. Know-how transfer related to improving English skills of teaching staff for delivering courses in English*
- 4. Know-how transfer to administrative staff related to internationalization**
 - 4.1. Know-how transfer related to the activities dealing with implementation and monitoring of the internationalization*
 - 4.2. Know-how transfer related to improving English skills of administrative staff for supporting internationalization*



Costs

Travel & costs include:

- 2-day training (+ 2 days spent in traveling, 4 days in total) at P1 for 3 team members from EU to MNE
- 4-day training (+ 2 days spent in traveling, 6 days in total) at P1 for 3 team members from EU to MNE
- 2-day training (+ 2 days spent in traveling, 4 days in total) at P2 for 3 team members from EU to MNE



Costs

Equipment

Installation of the equipment necessary in each Language support centre (2 classrooms at UoM in Podgorica and Nikšić campuses, 1 classroom at UDG, 1 classroom at UNIM) and International relation offices (one at each Montenegrin HEI) includes:

- P1: 84 desktop computers, 10 laptops, 4 interactive projectors, 120 headphones, 4 laser jet printer in colour, 4 laser jet printer, 2 audio equipment for sounding of Centres, 1 desktop computer appropriate for person with disabilities
- P2: 42 desktop computers, 5 laptops, 1 interactive projector, 60 headphones, 1 laser jet printer in colour, 1 laser jet printer, 1 audio equipment for sounding of Centres, 1 desktop computer appropriate for person with disabilities
- P3: 42 desktop computers, 5 laptops, 2 interactive projector, 60 headphones, 1 laser jet printer in colour, 2 laser jet printer, 2 audio equipment for sounding of Centres, 1 desktop computer appropriate for person with disabilities

Costs

Subcontracting costs are provided for:

- Training materials
- Event (trainings) organization
- Printing certificates / reports
- External expert services
- Redesign of web sites on English language
- Software for administration of mobility per each HEI
- Translation services



These costs are necessary since Partner institutions are outsourcing these activities/items in their daily business activities.

1. Procurement of equipment for supporting internationalization

Expected Deliverable/Results/ Outcomes: Report, Service/Product

Description:

- New IT equipment will be purchased and installed for language support centres and international relation offices at each Montenegrin HEI
- A tailor-made software for administration of mobility will be developed for International relation offices at each Montenegrin HEI
- A report on tendering procedures, instalment and training will be issued
- Report shall be disseminated and incorporated into the interim and final report

Due date: 15 July 2020

Languages: English / Montenegrin

Target groups: Teaching, administrative and technical staff, students, trainees, librarians

Dissemination level: Institution, national, international



2. *Development/Redesign of English web sites of Montenegrin HEIs*

Expected Deliverable/Results/ Outcomes: Report, Service/Product

Description:

- Existing English versions of websites will be modernised and redesigned
- Websites will be maintained for a lifetime of the project and afterwards
- Websites will be mobile-responsive, optimized for search, speed-tested, optimized for conversions and data-driven
- Strategy for each page (*mapping out where which elements will go, such as images, content, and conversion points*)

Due date: 15 March 2021

Languages: English

Target groups: Teaching, administrative and technical staff, students, trainees, librarians

Dissemination level: Department / Faculty, institution, local, regional, national, international



3. Know-how transfer to teaching staff related to the internationalization

Expected Deliverable/Results/ Outcomes: Training material, Event, Report

Description:

Trainings for teaching staff to gain knowledge in wide aspects of internationalization:

- Strategic planning for internationalization
- Internationalization of research and innovation
- Enhancing skills for purpose of delivering courses in English language

Due date: 15 January 2021

Languages: English

Target groups: Teaching staff, Montenegrin HEIs' Management staff

Dissemination level: Department / Faculty, institution, national, international

3.1. Know-how transfer related to the strategic planning

3.2. Know-how transfer related to internationalization of research and innovation

3.3. Know-how transfer related to improving English skills of teaching staff for delivering courses in English



3.2. Know-how transfer related to internationalization of research and innovation

Description: Trainings for young researchers and PhD students about internationalization of research and innovations:

- International research and innovation cooperation – measurements, EU funding, good practices...
- Competitive bids preparation and implementation
- Innovation, IP protection, international patenting process, role of researchers in the innovation process
- Communication and presentation skills
- The training will last 4 days and will be hosted by P1
- Participants: at least 5 representatives of young researchers and PhD students from each Montenegrin HEI and one representative from ministries and agency
- The trainers: at least 2 representatives from EU partner HEIs and one external expert if needed
- This training will build on the existing experience in organising similar trainings within other, completed initiatives
- Reports on each training
- *Organization of the information and workshop sessions - focusing on preparation and implementation of RTDI projects within Framework Programme calls, partner search, preparation of partner-search profiles (jointly with the Ministry of Science)*

Expected Deliverable/Results/

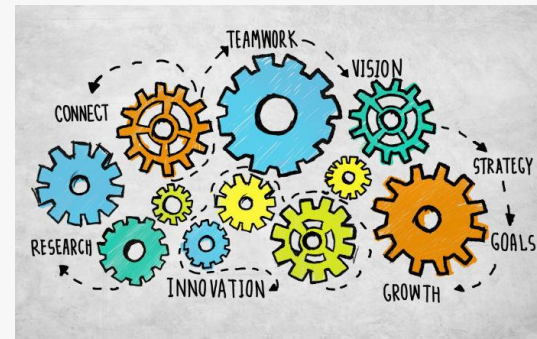
Outcomes: Training material, Event, Report

Due date: 15 August 2020

Languages: English

Target groups: Teaching staff, students, Montenegrin HEIs' Management staff

Dissemination level: Department / Faculty, institution, national, international



3.3. Know-how transfer related to improving Eng skills of teaching staff for delivering courses in Eng

Expected Deliverable/Results/ Outcomes: Training material, Event, Report

Description:

- For teaching staff whose first language is not English but who have a good command of English (min B1)
- Developing and improving English language communication skills in the teaching role, key elements of planning and delivery of lectures, seminars and workshops
- Participants will be nominated by their faculties and tested before the start and after completion of the course (certificate for teaching English after passed examination)
- Training: 78 teaching hours
- Participants: at least 30 participants from P1, 5 participants from P2, and 5 participants from P3
- The trainer: English language teachers who have extensive experience in teaching English for academic purposes at each Montenegrin HEI participating in IESP, at least 4 from P1, 1 from P2, and 1 from P3
- Reports on trainings

Due date: 15 January 2021

Languages: English

Target groups: Teaching staff

Dissemination level: Department / Faculty, institution, national, international



4. *Know-how transfer to administrative staff related to internationalization*

Expected Deliverable/Results/ Outcomes: Event, Report, Training material

Description:

Trainings for administrative and technical staff

- Implementation, supporting and monitoring of the internationalization process
- Improving English skills of administrative staff

Due date: 15 January 2021

Languages: English

Target groups: Administrative and technical staff

Dissemination level: Department / Faculty, institution, national, international



4.1. *Know-how transfer related to the activities dealing with implementation and monitoring of the internationalization*

4.2. *Know-how transfer related to improving English skills of administrative staff for supporting internationalization*

4.1. Know-how transfer related to the activities dealing with implementation and monitoring of the internationalization

Expected Deliverable/Results/ Outcomes: Event, Report, Training material

Description:

- Trainings for providing know-how in supporting and monitoring processes of internationalization, functioning of international relation offices
- The training will last 2 days and will be hosted by P2
- Participants: at least 5 representatives from each Montenegrin HEI and one representative from ministries and agency
- The trainers: at least 2 representatives from EU partner HEIs
- Reports on trainings

Due date: 15 August 2020

Languages: English

Target groups: Administrative and technical staff

Dissemination level: Department / Faculty, institution, national, international





Thank you for your attention